

How to Apply

1. Log onto website www.eugrants.org
2. On the left of the page, click on

Grant Application/Tender

3. On the next page, click on the right hand side for 'New Applicants' (if you are returning to an earlier application, log in under 'Existing Applicants' on the left)
4. Click on

Register

5. Complete the contact details, address and login sections, creating a username and password

Please note that your password must be at least 8 characters long and contain 2 numbers and 1 uppercase character.

6. Click on

Submit Details

7. On the next page, click on

Click here to Log In

8. Using the username and password you created, enter your details and click on

Login

9. On the left of the page, click on

New Application/Tender

10. On the next page, under 'Select Programme', click on the drop down tab on the right and select

Northern Ireland Rural Development Programme

11. On the list which appears below, select

Axis 3 – the quality of life in rural areas and diversification of the rural economy

12. On the list which appears below select the measure which is appropriate to you:

For farm diversification projects select

Measure 3.1 - diversification into non-agricultural activities

For business creation and development select

Measure 3.2 – business creation and development

13. The next page will list the areas which are open for applications. Look for 'SOAR and click on the green 'apply' button to the right of the contact details.

14. This will open a new application form for you to complete.
15. You must complete all mandatory fields marked by the red asterisk.
16. To save your application to continue it at a later stage, click on the 'save Application' tab on the left hand side of the page and then click on the 'Sign Out' link on the top right hand side of the page. To continue your application you will need to log in again using your username and password and click on 'Un-Submitted Applications/Tenders' on the welcome page.
17. Please ensure you click the 'Save Application' tab on the left hand side of the page before you submit your application. To submit your final application, click on the 'Submit Application' tab on the left hand side.
18. Your application can be saved at various stages before you finally submit it, however, once an application has been submitted you will not be able to make any further changes to the information on your application form. You will be able to print your application both before and after it has been submitted.

Your form will automatically come through to the SOAR Office. *If you have any difficulties accessing the application form, please contact.* Elaine Cullen, Craigavon Borough Council Tel: 02838312588, Rosemary Hughes, Armagh City and District 028 3752 9632 or Seamus Crossey, Newry and Mourne District Council 028 3031 2233, Amanda Smith, Newry and Mourne District Council 028 30861949